
MONTGOMERY COLLEGE GOVERNANCE
STUDENT SERVICES & SUCCESS COUNCIL MEETING

Thursday, March 13, 2025, 1:00 – 2:30 P.M.

Zoom

MINUTES

Attendees

- Members Present: Ernest Cartledge, Judith Taylor, Rigel Ciubal (proxy for Miho Shimizu), Brenda Crist, Claudia Salas, Bonita Parker, Yabesira Shiferaw, Maria Adams, Kimberly McNair, Guillermo Laya.

Call to Order

Chair Ernest Cartledge called the meeting to order at 1:04 p.m.

Constituent Concerns

Yabesira noticed Vector Marketing ads in the Rockville and TP/SS campuses. She would like to know more about the process to manage and monitor these marketing boards.

Approval of Minutes and Agenda

Agenda and minutes were approved.

Chair's Report

College Council Meeting Updates from February 25, 2025:

- There were a few constituent concerns:
 - MC lack of communication or announcement regarding potential ICE or immigration authorities visit to our campuses.
 - A suggestion to coordinate a collegewide picnic for everyone to feel part of the MC community
 - What is MC's response to the Dear Colleague Letter regarding the Civil Rights Act of 1964?
 - The impact of the implementation of Code Reds for classes that meet only once a week.
- Dr. Williams said that MC will do our due diligence regarding all federal mandates and orders that are coming out. Many of them are still being revised or changed. Responding to them too quickly can add to the confusion.
- Chair Shakenna Adams-Gormley reiterated that it is Awards Nomination Season.
- The Staff Enrichment Day event coming up on Wednesday, March 19th at the Germantown Campus.
- Sokol Mato presented on the bookstore transition, and the partnership with Slingshot.
- Middle States Co-Chairs gave a presentation on the accreditation self-study process.

- Dr. Ridguard presented on the Governance Awareness Day. Guillermo attended the event at the Germantown campus. She also reminded everyone to participate in the governance nominations and elections period.

College Council Meeting Updates from March 11, 2025:

- There were a few constituent concerns:
 - The Environmental Health Steering Committee raised a concern about having a lack of organizational culture safety board.
 - There were two similar concerns about the bookstores. Students were having difficulty with third party payments. Students were contacting Follet instead of the new vendor, Slingshot, and probably received misinformation. There was also a question about ordering books through third-party payments for late start courses.
- Dr. Williams remarked on how the end of the semester is around the corner and Commencement is quickly approaching. He reminded everyone to take care of themselves.
- Dr. Williams mentioned that MC is staying committed to its goals and mission as a response to questions about a lack of response to government orders.
- Chair Shakenna Adams-Gormley reported that MC is preparing for accreditation review and urged that we know what MC's Mission, Vision and Values are.
- She also reiterated the Staff Enrichment Day event on Wednesday, March 19th at the Germantown Campus, and Equity Week on April 7-13.
- Dr. Ridguard gave an update on the governance nomination and elections process.
- At our April meeting, Chris Cusic, Director of Instructional and Administrative Services, will present on a shift to a new IT Service Desk system.

Updates

- Council Goals 2024-25: Ernest has attended two Student Council (SGA) meetings. He plans to attend the next meeting on April 4th. The meeting will be in person at the Rockville campus, SC 152, 4-5pm. Ernest invited members to participate.
- Guillermo reported on the flyer to share with SGA and students about our council. IT Security completed an accessibility review of the flyer. Now, the translated forms are being revised and updated. The QR code with our meeting link has also been updated. Forms will be presented to council members at our next meeting in April.

Announcements

- Guillermo announced that MC Procurement Office has initiated an RFP for a new online proctoring service vendor. Proposals should be submitted to the procurement office by March 24, 2025.

Adjournment

Meeting adjourned at 1:19 p.m.

Guillermo Laya
Student Services and Success Council Secretary