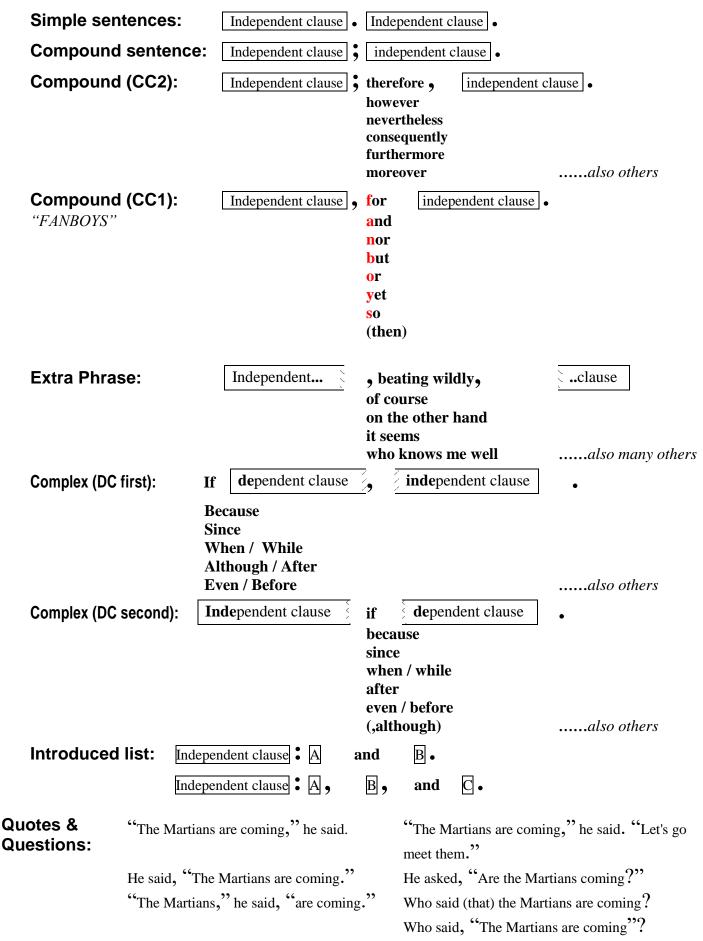
PUNCTUATION PATTERN SHEET



WRITING PATTERN SHEET

Planning

- Take a blank sheet of paper.
- Turn it <u>sideways</u>, and write the topic at the top.
- Think of 3 10 concrete experiences or stories that fit the topic. Note them down with short phrases.
- Sort the phrases.
- Name the groups (the hardest part).
- Answer the instructor's question by referring to the three groups (build the thesis).

Writing a Paragraph

- Plan (see above).
- Say what the paragraph will prove (topic sentence).
 - Introduce your first support.
 - Detail the evidence for your first support.
 - Repeat this process for each support.
- Remind the reader of what you told about, in a more general way.

Writing an Essay

- Plan (see "Plan" above).
- Take the thesis above, and start the introduction by giving the reader the background that is needed to understand the thesis.
 - Introduce and develop the first support (see "Paragraph" above).
 - Introduce and develop the second support (see "Paragraph" above).
 - Introduce and develop the third support (see "Paragraph" above).
- Remind the reader of the material presented, and finish with a general implication.

Writing a Research paper

- Plan (see "Plan" above).
- Review the plan. Where are your examples weak?
- Research background to develop specific evidence. Keep track of your sources!
- Review and revise the plan, **including the thesis** if your original thesis is not well supported by the evidence you have found.
- Write (See "Essay" above). Use "in-text" citation to tell your reader where the facts you cite came from.
- Build "Works Cited."

Works Cited Format

The "works cited" entry tells the reader where to go to find the facts cited in the paper. The information needed will change, depending on the type of media. A basic "skeleton" of a "works cited" entry is below – note the punctuation between the elements. Refer to one of the lists of "Works Cited" entries to be reminded of what needs to be included for a particular media type.

Hanging indent: "Format| Paragraph| Indent| Special| hanging" Author Lastname, Firstname. ⁶⁶Article Name.⁹⁹ <u>Publication title</u>. <u>Publication</u> <u>information</u>. Date accessed. <url>.