



RESPONDUS LOCKDOWN BROWSER AND MONITOR IN BLACKBOARD LEARN ULTRA STUDENT GUIDE

WHAT IS RESPONDUS LOCKDOWN BROWSER?

Respondus LockDown Browser is a secure, locked browser designed for use with tests in Blackboard. It prevents you from printing, copying, visiting other URLs, or accessing other applications during an assessment. If a Blackboard test requires Respondus LockDown Browser, you will not be able to take the test with a REGULAR web browser.

WHAT IS RESPONDUS MONITOR?

Respondus Monitor is an online testing tool that works with Respondus LockDown Browser. It uses your computer's webcam and microphone to record you while you take an online exam in Blackboard Learn Ultra. The purpose of Respondus Monitor is to verify your identity and to make sure that testing conditions are followed during the exam.

SYSTEM REQUIREMENTS

For the most current system requirements and device compatibility information for Respondus LockDown Browser and Monitor, please visit the official [Respondus Technical Support page](#) before your exam.

Reviewing the official requirements ahead of time can help ensure that your device, operating system, webcam, microphone, and internet connection are compatible and ready for testing.

Chromebooks are supported only for courses where your instructor has enabled Chromebook use with Respondus LockDown Browser.

YOU WILL NEED:

- A computer or laptop with a working webcam and microphone
- A strong, stable Internet connection

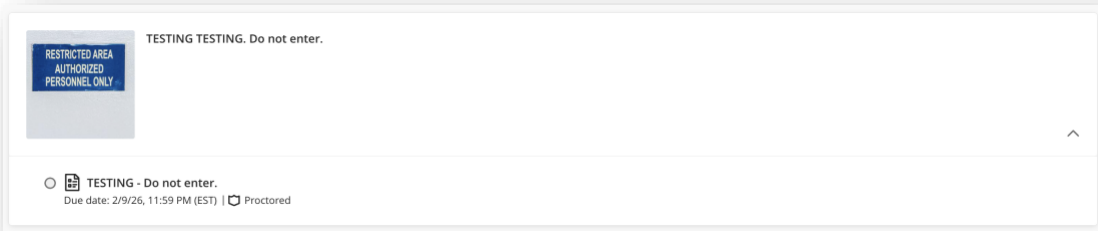
TIPS FOR A SUCCESSFUL TEST

- Use a reliable internet connection, preferably a wired connection or a strong Wi-Fi signal.
- Close all other applications before starting the exam.
- Plug in your laptop charger or ensure your device is fully charged.
- Agree to the Terms of Use when prompted.
- Complete the Webcam and Microphone Check.
- Follow any additional setup steps required by your instructor (for example, showing your ID or scanning your room).
- Track your progress using the checklist on the left side of the screen.
- If you encounter issues, restart your device before reopening the LockDown Browser.

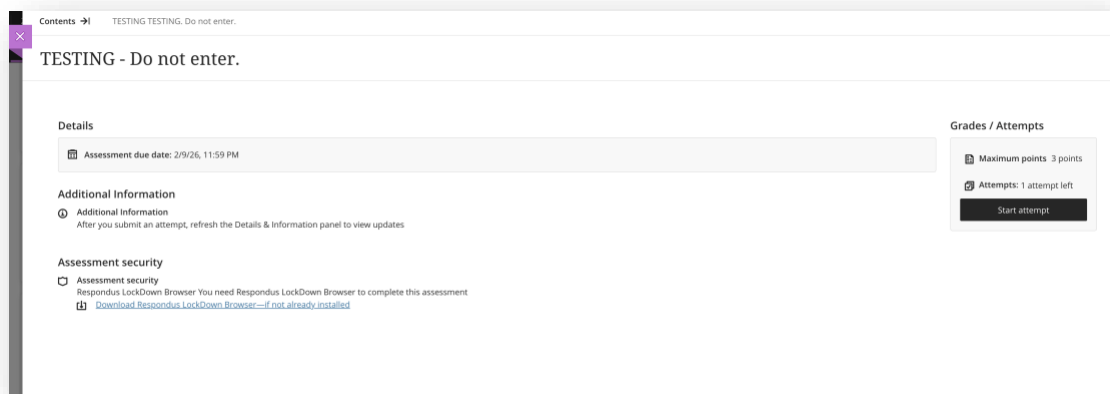
INSTRUCTIONS FOR TAKING A PROCTORED EXAM WITH RESPONDUS LOCKDOWN BROWSER

When you open a test that requires Respondus LockDown Browser in Blackboard Ultra, the system will guide you through the steps needed to prepare your device before starting the exam, including downloading and installing the application if it is not already installed on your computer.

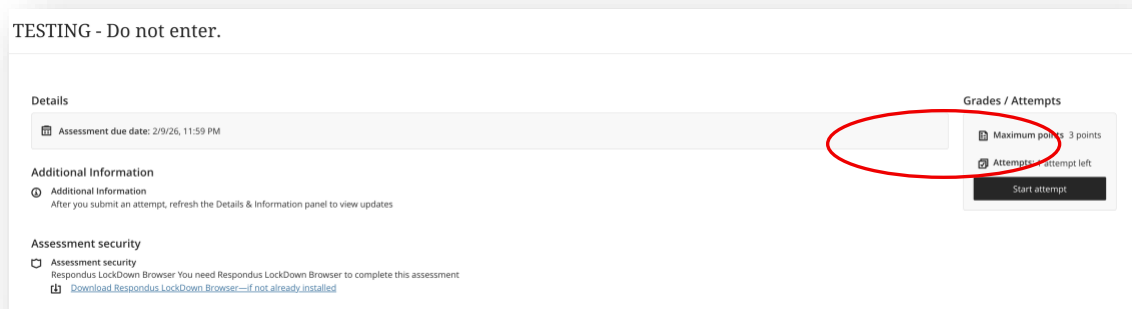
- Close all programs.
- Go to your Blackboard course, find the test, and click to open it.



- Download Respondus. The test will require using Respondus LockDown Browser for proctoring. If you don't have it, scroll to the next section to find instructions on **Download and Installation.**,



- Start the attempt. If you have the Respondus LockDown Browser already installed on your computer, click the **Start attempt** button to begin your test.

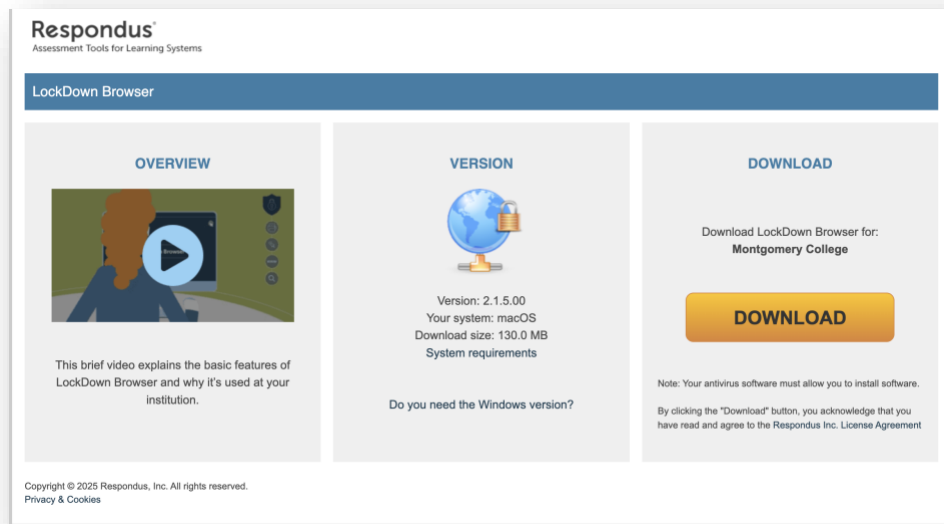


- Close all programs. If a message appears asking to close a blocked program, select Yes to continue.
- Begin the test. Once the setup is complete, your test will start automatically. You cannot exit until your exam is submitted for grading.**

DOWNLOAD AND INSTALLATION

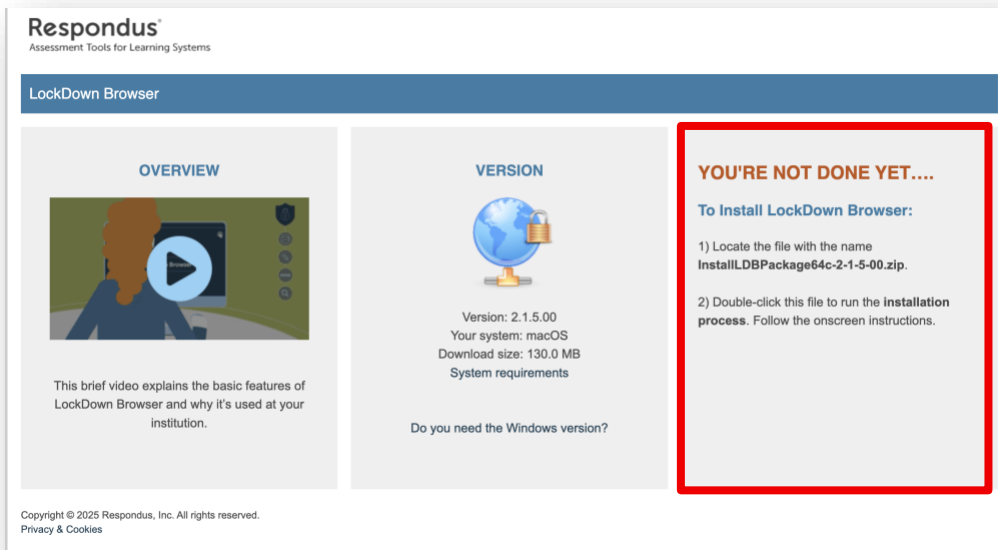
INSTRUCTIONS TO DOWNLOAD RESPONDUS LOCKDOWN BROWSER

1. When taking a test proctored by Respondus LockDown browser in a Blackboard Ultra course, you will land on the LockDown Browser page where you will find an overview video to explain the features and why it is used at Montgomery College.
2. Three panels are displayed. Overview, Version, and Download.

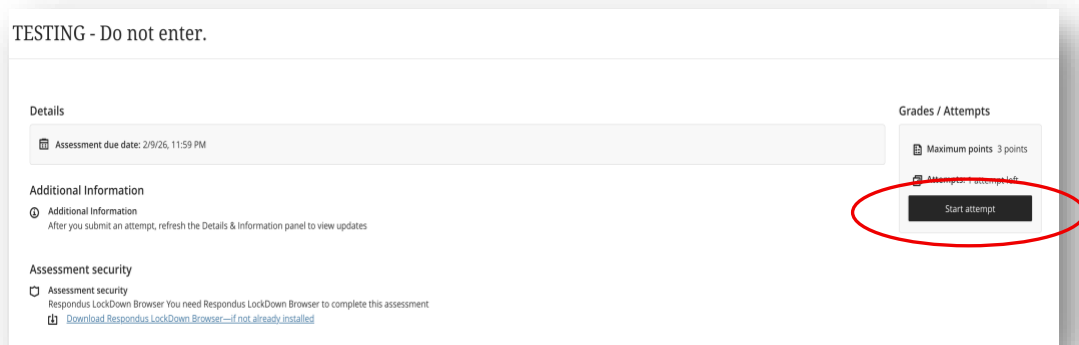


- a) **Overview:** If necessary, take a few minutes to watch the overview video to properly download and install the application before taking the test.
- b) **Version:** Windows or Mac? The correct version for Windows or Mac is selected automatically, but you should confirm it matches your system.

- c) Download:** Click the Download button to get Respondus LockDown Browser. **Installation:** A message is displayed reminding you that you are not done yet. Continue by following the instructions to Install the LockDown Browser. Check your Downloads folder, locate the file, and double-click it to start the installation. Follow the instructions on your screen.



3. Begin the test. Return to your Blackboard course test and click the **Start attempt** button to begin. 



TROUBLESHOOTING

If you have issues installing or using Respondus LockDown Browser or Monitor:

- Notify your instructor immediately.

- Contact the Montgomery College IT Service Desk:
 - Phone: 240-567-7222
 - Email: itservicedesk@montgomerycollege.edu
 - Chat: <https://www.montgomerycollege.edu/oit>
- If you experience accessibility challenges, contact Disability Support Services (DSS): <https://www.montgomerycollege.edu/dss>
- When a problem occurs, select “It’s not working” to open troubleshooting tips or connect with [24/7 Respondus Live Chat Support](#).

Other Resources:

[The Student Experience by Respondus](#)

[An overview for students \(video: 2 minutes\)](#)

[Respondus Monitor](#)

[Respondus Technical Support](#)