

MONTGOMERY COLLEGE

ESL NONCREDIT

Course Schedule | Summer 2025



ESL Noncredit offers courses for students whose first language is not English. Courses include instruction in reading, writing, speaking, listening, grammar, pronunciation, and vocabulary. ESL courses range from beginning through advanced levels.

Workforce Development and Continuing Education

montgomerycollege.edu/wdce | 240-567-5188



English as a Second Language (ESL) at Montgomery College

Is this the right program for you?

There are three ESL Programs for adult learners whose first language is not English.

AEBSCC Adult ESOL and Basic Skills for College and Careers program Most Basic	ESL Noncredit (Formerly American Pre-Academic and Professional ESL program)	ELAP English Language for Academic Purposes Program (Academic English) Most Advanced
Adult ESOL (AELG) is for you if you want: <ul style="list-style-type: none">• English for life, work, and the community• to learn to read in English• basic skills development• English to prepare for specific jobs or job-training programs in healthcare, customer service, building trades, and technology AEBSCC programs also offer: <ul style="list-style-type: none">• computer literacy classes• preparation classes for a high school diploma• preparation for the US Citizenship test• ESL and job training for refugees and asylees	This program is for you if you want: <ul style="list-style-type: none">• to work on your reading, writing, grammar, vocabulary, listening, and speaking skills• help in building a strong foundation for academic English• to improve your English to prepare for a placement test• to take a TOEFL preparation course	This program is for you if you want: <ul style="list-style-type: none">• classes that focus on English for academic purposes• to study for a degree and take some credit courses while working on your English language skills within an academic context• classes higher in level than most courses in the other two English language programs
Placement test: CASAS tests or other tests Depending on the class or program, there may be additional entrance requirements	Placement test: ESL Assessment (ESLA) or MC ESL Placement	Placement test: MC ESL Placement
Locations: Many sites throughout Montgomery County	Locations: Rockville Campus and Takoma Park/Silver Spring Campus	Locations: Germantown, Rockville, and Takoma Park/Silver Spring Campus
Tuition? Most are free—varies by program and class	Tuition? Yes	Tuition? Yes Financial aid may be available

How to Register for Classes

New Students

If you wish to take classes, you must take the ESL Assessment Test or go through the MC ESL Placement process. Test dates for the ESL Assessment Test are listed below. No appointment is necessary for the test. Test results and placement information are given by appointment.

Returning Students

You must register in person based on the recommendations from your instructor at the end of your last class. If you took this class more than one year ago, you need to contact us to see if you need to be retested. You can only take a course three times. If you do not pass a class with a grade of A or B after 3 tries, you cannot take it again without special permission.

Degree-Seeking Students

If you went through the MC ESL Placement process and placed into ESL Noncredit, call 240-567-5611 or email us at ESL-Takoma@montgomerycollege.edu. If you already have a placement, you can register in person at one of the registration locations. You do not need to contact us, but you can if you have a question.

Disability Services

If you need support services due to a disability in order to take a placement test, you must contact Natalie Martinez at 240-567-4118. You must do this at least two weeks before the test date in order to ensure timely services.

If you are interested in the credit program, call 240-567-5000 for more information.

Remember...you MUST register in person.

You CANNOT register on-line, by fax, or by mail.

Testing for New Students

Rockville Campus

Please come to Room 220 on the 2nd floor of the Campus Center Building at one of the following times:

Tuesday	5/13	10:00 a.m.
Wednesday	5/14	6:30 p.m.
Wednesday	5/21	10:00 a.m.
Tuesday	5/27	6:30 p.m.

Takoma Park/Silver Spring Campus

If you want to take classes in TP/SS, you can take the test in Rockville. You can also make an appointment to take the test individually on the TP/SS Campus by emailing us at ESL-Takoma@montgomerycollege.edu or calling 240-549-2691.

The test takes about two hours.

You will be asked to come back another day to get your test results and course placement level.

For safety and security reasons, please do not bring children. Alternatively, you can bring another adult to supervise your children.

Do not come to testing if you are sick.

Registration Locations

You must have a placement form to register.

You may register any time before classes begin. Courses are first-come, first served. Register early to make sure there is space in the course.

Register at one of the following locations:

- **Rockville Campus:**
220 CC (Campus Center Building)
- **Takoma Park/Silver Spring Campus:**
230 CF (Cafritz Foundation Arts Center)
- **Germantown Campus:**
241 and/or 243 HS (Humanities and Social Sciences)
- **Gaithersburg Training Center:**
Room 400

Students MUST register IN PERSON.

ESL Program Information

What classes do you want to take?

Pre-Academic ESL



In these classes you will work on reading, writing, and grammar skills. You will build your grammar foundation, learn reading strategies, build vocabulary, develop ideas in writing, and learn to edit your work. You will also learn about American academic culture.

You should take classes in this track if you—

Want to take credit classes in the future; or

Want to improve your job prospects; or

Want to work on your reading and writing skills for your job.

Pre-Academic ESL Courses

Reading & Writing 1
Reading & Writing 2
Writing 3
Reading & Writing 3
Writing 4
Writing 5
Reading & Writing 4
Reading & Writing 5
TOEFL Preparation

General Communication



In these classes you will work on the ability to communicate in everyday, social, academic, and professional situations within American culture. You will build fluency in speech and listening comprehension. You will develop vocabulary and pronunciation skills.

You should take classes in this track if you—

Need to improve your verbal skills to support your academic goals; or

Are not planning on taking credit classes in the future, but want to improve listening and speaking skills in English.

General Communication Courses

Communication Skills 1
Communication Skills 2
Communication Skills 3
Communication Skills 4
Communication Skills 5
Conversation Workshop
Pronunciation
Discussing Issues

Occupational ESL Courses

Communication Skills for Professionals
ESL for Healthcare
Pronunciation for Professionals
Writing for Professionals

NOTE: Not all courses are offered every semester. Please see schedule for current course offerings.

ESL Placement Offices

Rockville Campus

Room 204A Campus Center Building (CC)

Phone or Text: 240-549-2691

E-mail: ESL-Rockville@montgomerycollege.edu

Takoma Park/Silver Spring Campus

Suite 230 - Customer Service

Cafritz Foundation Arts Center (CF)

Phone: 240-567-5611

E-mail: ESL-Takoma@montgomerycollege.edu

General Communication Courses

Communication Skills 2

Improve your listening comprehension and vocabulary while increasing your ability to communicate in daily situations in English. Practice pronunciation patterns and learn strategies to better communicate in English. TWA

Course: ESL321 48 Hours

\$380 + \$70 fee = \$450; NMR add \$225

Rockville Campus

CRN#: 12551 24 Sessions M T R
6/3-7/29 12:30-2:30 p.m.
No class 6/19

Communication Skills 3

Improve your speaking, listening and pronunciation skills to communicate better in daily social and work situations. Learn strategies to start conversations in English and keep them going. TWA

Course: ESL331 48 Hours

\$380 + \$70 fee = \$450; NMR add \$225

Rockville Campus

CRN#: 12552 24 Sessions M T R
6/3-7/29 12:30-2:30 p.m.
No class 6/19

CRN#: 12553 24 Sessions M T R
6/3-7/29 12:30-2:30 p.m.
No class 6/19

Communication Skills 4

Improve your speaking, listening and pronunciation to communicate more effectively in English. Practice using English to solve problems and learn to select appropriate vocabulary and intonation to better communicate your intended message. Discuss past and current events. TWA

Course: ESL341 48 Hours

\$380 + \$70 fee = \$450; NMR add \$225

Rockville Campus

CRN#: 12554 24 Sessions M T R
6/3-7/29 12:30-2:30 p.m.
No class 6/19

CRN#: 12555 24 Sessions M T R
6/3-7/29 12:30-2:30 p.m.
No class 6/19

Online: Structured Remote

CRN#: 12815 19 Sessions T R
6/3-8/7 6:30-9:00 p.m.
Last class on 8/7 meets 6:30-9:30 p.m.
No class 6/19

Communication Skills 5

Learn to participate more fully in discussions about life, work and current events by telling and listening to stories, giving detailed descriptions and using appropriate stress and intonation patterns. Learn to use English to deal with unexpected or stressful situations. TWA

Course: ESL351 48 Hours

\$380 + \$70 fee = \$450; NMR add \$225

Rockville Campus

CRN#: 12556 24 Sessions M T R
6/3-7/29 12:30-2:30 p.m.
No class 6/19

Online: Structured Remote

CRN# 12839 19 Sessions T R
6/3-8/7 6:30-9:00 p.m.
Last class on 8/7 meets 6:30-9:30 p.m.
No class 6/19

Pronunciation

Learn to better understand spoken English and to be better understood when speaking. Learn how to recognize and produce basic sound patterns of English. TWA

Course: ESL300

\$380 + \$70 fee = \$450; NMR add \$225

Online: Distance Learning

CRN#: 12514
6/10-8/12 Online 24/7

Pre-Academic Courses

Reading & Writing 2

For high-beginning students who have already studied English and know some basic English vocabulary and grammar. Improve grammar knowledge, write paragraphs and read a book. This course is helpful if you are planning to take a placement test for credit classes. TWA

Course: ESL320 68 Hours

\$530 + \$90 fee = \$620; NMR add \$300

Rockville Campus

CRN#: 12559 34 Sessions M T W R
6/2-7/30 9:30 a.m.-11:30 a.m.
No class 6/19

CRN#: 12560 27 Sessions M T R
6/3-8/5 6:30-9 p.m.
Last class on 8/5 meets 6:30-9:30 p.m.
No class 6/19

Reading & Writing 3

For low-intermediate students who have already studied English in school. Review basic English verb tenses and practice writing well-developed paragraphs. Learn to use various reading strategies to help you understand texts. This course is helpful if you are planning to take a placement test for credit classes. TWA

Course: ESL330 **68 Hours**
\$530 + \$90 fee = \$620; NMR add \$300

Rockville Campus

CRN#: 12565 34 Sessions M T W R
6/2-7/30 9:30 a.m.-11:30 a.m.
No class 6/19

CRN#: 12566 34 Sessions M T W R
6/2-7/30 9:30 a.m.-11:30 a.m.
No class 6/19

CRN#: 12567 27 Sessions M T R
6/3-8/5 6:30-9 p.m.
Last class on 8/5 meets 6:30-9:30 p.m.
No class 6/19

Takoma Park/Silver Spring

CRN#: 12823 34 Sessions M T W R
6/2-7/30 9:30 a.m.-11:30 a.m.
No class 6/19

Online: Structured Remote

CRN#: 12568 27 Sessions M T R
6/3-8/5 6:30-9 p.m.
Last class on 8/5 meets 6:30-9:30 p.m.
No class 6/19



Reading & Writing 4

For intermediate students. Read, discuss and respond to readings in writing. Develop and practice skills needed for academic study in the United States. This course is helpful if you are planning to take a placement test for credit classes. TWA

Course: ESL340 **68 Hours**
\$530 + \$90 fee = \$620; NMR add \$300

Rockville Campus

CRN#: 12569 34 Sessions M T W R
6/2-7/30 9:30 a.m.-11:30 a.m.
No class 6/19

CRN#: 12570 34 Sessions M T W R
6/2-7/30 9:30 a.m.-11:30 a.m.
No class 6/19

CRN#: 12571 34 Sessions M T W R
6/2-7/30 9:30 a.m.-11:30 a.m.
No class 6/19

CRN#: 12574 27 Sessions M T R
6/3-8/5 6:30-9 p.m.
Last class on 8/5 meets 6:30-9:30 p.m.
No class 6/19

Takoma Park/Silver Spring Campus

CRN#: 12572 34 Sessions M T W R
6/2-7/30 9:30 a.m.-11:30 a.m.
No class 6/19

Online: Structured Remote

CRN#: 12573 27 Sessions M T R
6/3-8/5 6:30-9 p.m.
Last class on 8/5 meets 6:30-9:30 p.m.
No class 6/19

Reading & Writing 5

For intermediate students planning to study in U.S. colleges and universities. Improve your ability to express your ideas more clearly and accurately in writing. Practice by writing multi-paragraph compositions. This course is helpful if you are planning to take a placement test for credit classes. TWA

Course: ESL350 **68 Hours**
\$530 + \$90 fee = \$620; NMR add \$300

Rockville Campus

CRN#: 12578 34 Sessions M T W R
6/2-7/30 9:30 a.m.-11:30 a.m.
No class 6/19

CRN#: 12579 27 Sessions M T R
6/3-8/5 6:30-9 p.m.
Last class on 8/5 meets 6:30-9:30 p.m.
No class 6/19

Online: Structured Remote

CRN#: 12816 27 Sessions M T R
6/3-8/5 6:30-9 p.m.
Last class on 8/5 meets 6:30-9:30 p.m.
No class 6/19

Writing 3

Introductory writing course for students who already have the ability to write simple sentences. Increase vocabulary and learn to write better paragraphs. This course is helpful if you are planning to take a placement test for credit classes. TWA

Course: ESL332 40 Hours

\$380 + \$70 fee = \$450; NMR add \$225

Rockville Campus

CRN#: 12580 16 Sessions T R
6/3-7/29 12:30-3 p.m.
Last class on 7/29 meets 12:30-3:30 p.m.
No class 6/19

Writing 4

Learn to write and edit well-developed paragraphs. Review basic grammar and punctuation. This course is helpful if you are planning to take a placement test for credit classes. TWA

Course: ESL342 40 Hours

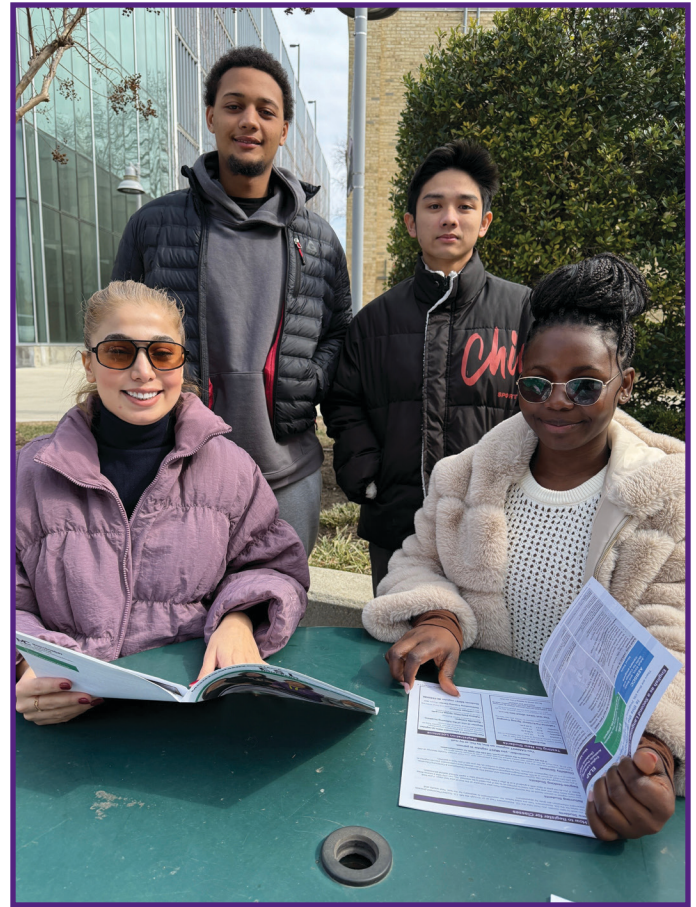
\$380 + \$70 fee = \$450; NMR add \$225

Rockville Campus

CRN#: 12581 16 Sessions T R
6/3-7/29 12:30-3 p.m.
No class 6/19

Online: Structured Remote

CRN#: 12824 16 Sessions T R
6/3-7/29 6:30-9 p.m.
Last class on 7/29 meets 6:30-9:30 p.m.
No class 6/19



Writing 5

Review writing and editing of well-developed paragraphs. Introduction to writing a multi-paragraph essay. This course is helpful if you are planning to take a placement test for credit classes. TWA

Course: ESL352 40 Hours

\$380 + \$70 fee = \$450; NMR add \$225

Rockville Campus

CRN#: 12582 16 Sessions T R
6/3-7/29 12:30-3 p.m.
No class 6/19

Online: Structured Remote

CRN#: 12822 16 Sessions T R
6/3-7/29 6:30-9 p.m.
Last class on 7/29 meets 6:30-9:30 p.m.
No class 6/19



Benefits of Being a Student in the ESL Program

When you register for one of our classes, you can:

Use our Computer Lab in Rockville (CC-211) for FREE

In the lab you can:

- Use English language learning websites and software
- Use websites for textbooks we are currently using in classes
- Get practice opportunities for the College's placement test for credit
- Use Microsoft 365 and internet browsers
- Find other resources for English practice
- Au pairs can accumulate hours in addition to the hours gained through coursework while enrolled (3 lab hours = 1 classroom hour)



MORE Benefits of Being a Student in the ESL Program

Get a student ID card

Having this card with a current semester registration sticker lets you:

- Take Ride-On buses FREE within Montgomery County 24 hours a day, 7 days a week
- Ride the MC shuttle between campuses (spring and fall semesters only)
- Check out Montgomery College Library books
- Use Montgomery College swimming pools



Go to the website for directions on getting a student ID card after registering:

<https://www.montgomerycollege.edu/admissions-registration/student-resources/student-id-cards.html>

ESL Faculty Roster

Lucy Alton

MSEd TESOL, Shenandoah University

Fernanda Aragone

MA, American University; MA inTEFL, Argentina

Caroline Barry

Diploma in TEFL, i-to-i, Ireland

Amy Issadore Bloom

M.Ed, George Washington University

Livia Cascao

MA in TESOL/MA in Education, West Virginia University

Maureen A. Dunn

MA in TESOL, School for International Training, Brattleboro, VT

Kara Blank-Gonzalez

M.Ed, University of Maryland

Brock Brady

MA in TESOL, Portland State University

Patricia Bone

M.Ed, University of Maryland

Philip Bonner

MS. in Education, Johns Hopkins University

Vani Chauhan

MA in TESOL, American University

Kelly de Albuquerque Mendonca

MA in TESOL, American University

Rose Debenedetti

MA in ESL, National Teachers College, Buenos Aires, Argentina

Agnes Dodge

MA in Linguistics, Universidade Estadual do Ceara, Fortaleza, Brazil

Laura Franke

MA in English/TESOL, California State University, Sacramento

Miryong Galen

MA in TESOL, Southern Illinois University at Carbondale

Michael Grez

MA in Applied Linguistics and TESOL, Newcastle University, UK

Melissa Hauptman

MA in TESOL, American University

Stacey Meledandri

M.Ed in TESOL, University of Maryland

Domingo Nieves

MA in TESOL, American University

Linda Neuman

MA in TESOL, University of Maryland, Baltimore County

Tiffany Shao

MA in TESOL, American University

Rositsa A. Shtereva

MA in TESOL, Loyola University Maryland

Nick Smiley

M.Ed. in TESOL, University of Maryland

Leigh Sours

MA in TESOL, American University

Albert VanLanduyt

MA in Applied Linguistics and TESL Certificate, George Mason University

Claire Wall

MA in TESOL, American University

Gayle Weisbaum

MA in TESOL, University of Maryland, Baltimore County

Jason A. Youngkin

MA in TESOL California State University

Miriam Zemen

MA in TESOL, American University

Tips for Taking Our Online Classes

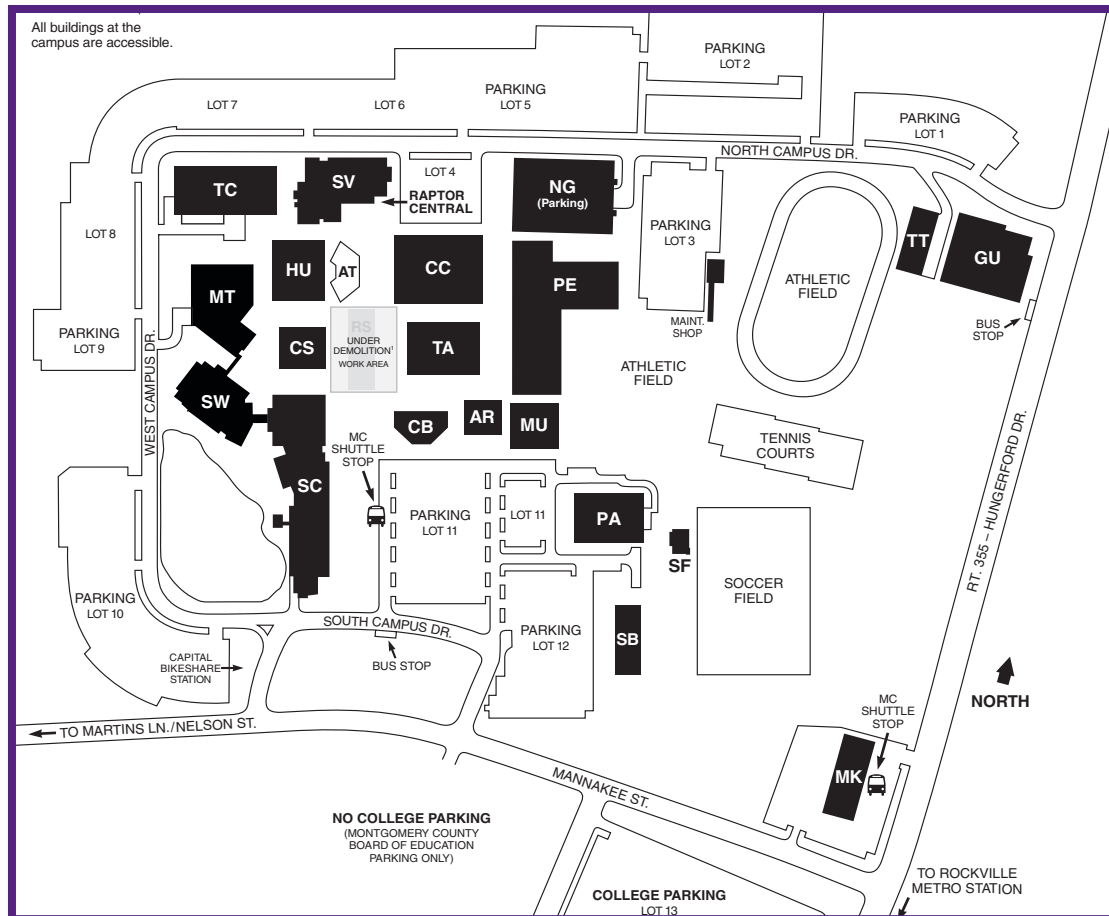
- You will receive the Zoom link from your instructor 24 hours before class begins.
- You must have reliable internet service and a computer or tablet from which you can access Zoom, email and other websites.
- Do NOT plan to take online classes only with your phone.
- If you do not hear from your instructor 24 hours before class begins, contact us at ESL-Rockville@montgomerycollege.edu.

Montgomery College Rockville Campus

51 Mannakee Street
Rockville, MD 20850
240-567-5000

Directions

Take I-270 to Route 28 West (Montgomery Avenue/Rockville). Turn left onto Nelson Street, go to first traffic light and turn left onto Mannakee Street. The campus is 1 and a 1/2 blocks on the left. Campus is also accessible from the Shady Grove Metro station via the Ride-On bus.



Rockville Campus Legend of Buildings (as of July 2021)

AR Paul Peck Art Building
AT Amphitheatre
CB Counseling/Advising Building (Security Office)
CC Campus Center (Bookstore, Cafeteria, WDCE)
CS Computer Science Building
GU Gudelsky Institute
HU Humanities Building
MK Mannakee Building
MT Macklin Tower
MU Music Building
PA Robert E. Parilla Performing Arts Center
PE Physical Education Center
SB South Campus Instruction Building (Welcome Center)

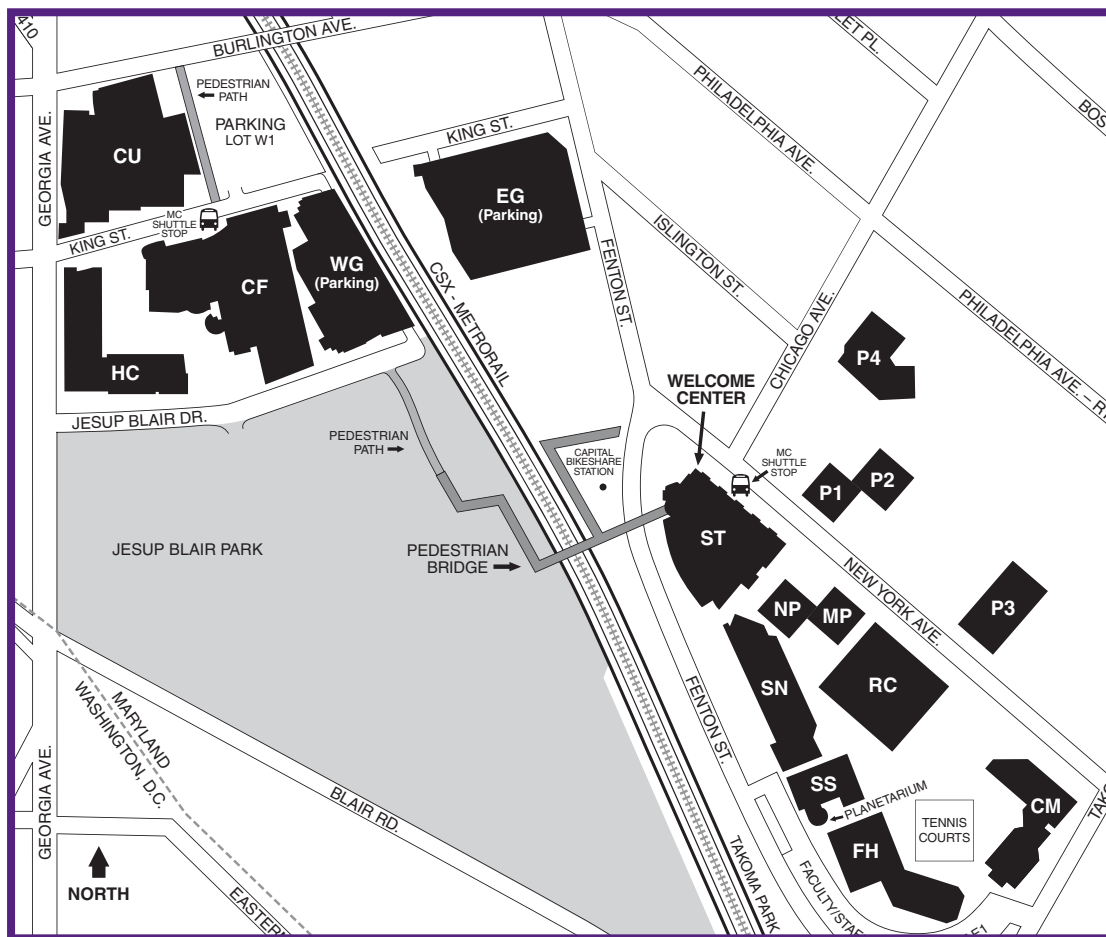
SC Science Center
SV Student Services Building
SW Science West Building
TA Theatre Arts Building
TC Technical Center
TT Interim Technical Training Center

Montgomery College Takoma Park/Silver Spring Campus

7600 Takoma Avenue
Takoma Park, MD 20912
240-567-1300

Directions

Take I-495 East or West to Exit 31B, Georgia Avenue South (Route 97). Continue south on Georgia Avenue past the Colesville Road (Route 29) intersection. Following the signs for Montgomery College, turn left onto Sligo Avenue. Follow Sligo Avenue to Fenton Street to the traffic light; turn right. Continue on Fenton Street to the traffic light at Philadelphia Avenue (Route 410); turn left. The campus is on the right. The campus is also accessible from the Silver Spring and Takoma Park Metro Stations, local Ride-On buses, and the Metrobus.



Takoma Park/Silver Spring Campus Legend of Buildings (as of January 2016)

CF The Morris and Gwendolyn Cafritz Foundation Arts Center
CM Catherine F. Scott Commons
CU Cultural Arts Center
DC Child Care Center
EG East Garage (Parking)
FH Falcon Hall (Physical Education)
HC Health Sciences Center
MP Mathematics Pavilion
NP North Pavilion

P1 Pavilion One
P2 Pavilion Two
P3 Pavilion Three
P4 Pavilion Four
RC Resource Center
SN Science North Building
SS Science South Building (Planetarium)
ST Charlene R. Nunley Student Services Center (Cafeteria, Security Office)
WG West Garage (Parking)

FAQs (Frequently Asked Questions)

Can I take your classes if I don't know any English at all?

If you have never studied English and cannot speak or write at all, you should first take Adult ESOL classes at Montgomery College. Please visit www.montgomerycollege.edu/wdce/aelg for more information.

Do I need to register for the ESL Assessment (ESLA) test?

Please call 240-549-2691 or email us at esl-rockville@montgomerycollege.edu.

Does it cost anything to take the test?

No. The test is free.

What will I be tested on?

The test has two parts: Part 1 is a 2-hour assessment on grammar, vocabulary, reading and writing. Part 2 is an oral interview.

Will I receive my test results immediately?

No. You will come back for an appointment with an advisor who will give you your test results as well as an oral interview. We will also discuss options for classes with you. You should bring your visa information and payment to the advising appointment if you would like to register for a class at that time.

How long are the test results valid?

They are valid for two years. However, if you think your English language level has changed, you should discuss this with a advisor.

Is the ESL Assessment (ESLA) test the same as the MC ESL Placement?

No. The ESL Assessment (ESLA) Test is only for placement into the ESL program in WDCE. The MC ESL Placement is for placement into the English Language for Academic Purposes (ELAP) program.

If I took the MC ESL Placement, do I need to take the ESL Assessment (ESLA) Test?

No. If you are placed into the ESL Noncredit program, we will contact you.

When should I register for classes?

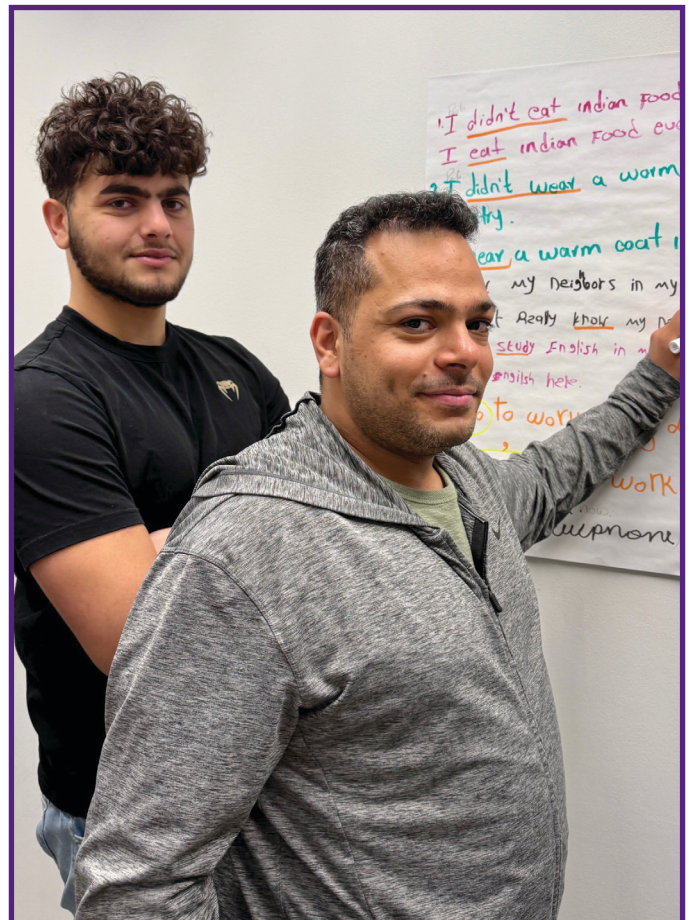
After your advising appointment (Part 2), you can register for classes. Register early so that you can get into the classes you want.

How long will it take to finish the ESL program?

There is no simple answer to this question. The answer depends on your English language background and your personal goals.

My FAFSA application was approved. Can I use it?

No. Unfortunately, you cannot use financial aid to pay for classes in our program.



Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

Registration Options

Check our website to see if anything has changed:
<https://www.montgomerycollege.edu/wdce/esl>.

You must register in person at one of the registration locations by 11:59 p.m. the day before the class begins. If you cannot, you must contact the ESL Placement Office at 240-549-2691 or ESL-Rockville@montgomerycollege.edu.

Gaithersburg Business Training Center

12 S. Summit Ave., Room 400,
8:30 a.m.–8:30 p.m. (M–R)
8:30 a.m.–4:30 p.m. (F)

Germantown Campus

Humanities and Social Sciences Building,
Room 241 and/or 243
8:30 a.m.–4:30 p.m. (M–F)

Rockville Campus

220 Campus Center
8:30 a.m.–6:30 p.m. (M–R)
8:30 a.m.–4:30 p.m. (F)
8:30 a.m.–12 p.m. (S)

Takoma Park/Silver Spring Campus

230 Cafritz Foundation Arts Center
8:30 a.m.–4:30 p.m. (M–F)

Tuition Sponsorship by a Third Party

Each student is individually responsible for all of his/her tuition fees. If a third party such as, but not limited to, a federal, state, or municipal government agency agrees to pay these charges, the student is not relieved of his/her primary responsibility. In the event that such a third party fails to honor its agreement, Montgomery College reserves the right to bill the student directly.

Scholarships

If the tuition is a financial hardship for you, there is a limited number of scholarships available.
Educational Opportunity Center at 240-567-5644.

Tuition Waiver

Only noncredit courses designated “TWA” (tuition waiver applies) in each publication will be available for tuition waiver. This statement appears in each applicable course description. Only tuition is waived; required fees must be paid by the student. Documents must be received at time of registration.

Senior Tuition Waiver: Maryland residents 60 years or older by the start date of the class may have tuition waived.

Disability Tuition Waiver: This waiver has been reinstated. Please go to montgomerycollege.edu/wdce/register/disabilitywaiver.html.

National Guard Tuition Waiver: If you are currently a member of the Maryland National Guard and are enlisted for at least a 24-month period, you are eligible for a 50 percent tuition waiver. You must submit proof of such from the Adjutant General’s office.

Residency Policy

The following are general guidelines taken from the College policy on residency for tuition purposes. A complete copy of the policy is available in the Montgomery College Catalog.

- A. Students attending Montgomery College will pay tuition according to their residency.
- B. To qualify for tuition purposes, as a resident of the state of Maryland, legal domicile must have been maintained for a period not less than three months prior to the first regularly scheduled class for the semester.
- C. The domicile of a person registering in a noncredit course at Montgomery College shall be considered as ‘a person’s permanent place of abode, where physical presence and possessions are maintained, and where he/she intends to remain indefinitely.’

Transfer Policy

Students are generally not allowed to transfer to another course or course section once the course begins. Students with transfer requests should speak to an ESL advisor in Rockville or Takoma Park. In order to balance enrollment at the beginning of the course, the program may transfer students between course sections that meet at the same times.

Refund Policy

Refunds are paid at 100 percent for courses administratively cancelled or dropped on or before the Refund Date printed on your registration confirmation. If you wish to drop a class, you can drop the class through MyMC prior to the class start date, or by completing a Drop Form and submitting it by mail or fax as indicated on the form. Students can also drop a class in person at Customer Service.

ESL students desiring refunds after the refund date must speak directly with an ESL advisor at 240-549-2691, or come to Campus Center 204A, Rockville Campus.

There is a \$25 invalid check fee charged each time a check is returned by a bank, including stop payments. The College reserves the right to refuse registration due to insufficient payment.

Disability Support Services

If you require services due to a disability, please call 240-567-7920 at least three weeks before class starts. This publication is available in alternative formats upon request. Please contact Workforce Development and Continuing Education at 240-567-5188. Please allow four weeks.

Campus Closure and Inclement Weather Policy

The College will always operate on its regular schedule unless otherwise announced. Changes to the College's operational status will be communicated through the college website www.montgomerycollege.edu, the main phone number 240-567-5000, and the local radio and television stations. Montgomery College has an ALERT system which sends text and e-mail messages to registered users. For further information, please see the College's website or ask your instructor.



How to Read Course Description

Course Title Communication Skills 2

Course Description
Improve your listening comprehension and vocabulary while increasing your ability to communicate in daily situations in English. Practice pronunciation patterns and learn strategies to better communicate in English. TWA

Course Number Course: ESL321

Tuition and Fees
\$380 + \$70 fee = \$450; NMR add \$225

Location Rockville Campus

CRN Number	Number of Sessions	Days of Week
CRN#: 12551	24 Sessions	M T R

Dates	Time
6/3-6/19	12:30-2:30 p.m.
No class 6/19	

Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

Day Designation

M	Monday
T	Tuesday
W	Wednesday
R	Thursday
F	Friday
S	Saturday
U	Sunday

Key to Codes

TWA	Senior Tuition Waiver Applies
NMR	Non-Maryland Resident

Some classes are offered **Online: Structured Remote**. They are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom.

REGISTRATION FORM

Workforce Development and Continuing Education

Please Print Clearly



MONTGOMERY
COLLEGE

You MUST HAVE A PLACEMENT COUNSELOR'S APPROVAL BEFORE REGISTERING

College ID Number:	M 2	Birthdate		-		-		Sex	<input type="checkbox"/> Female	<input type="checkbox"/> Male
		Month		Day		Year				
Last Name		First Name		Middle Initial						
Address								Apt. #		
City		State		Zip						
Home Phone		Work Phone								
Fax		E-Mail								

Have you attended MC before? ☐ Yes ☐ No

If you have ever taken a credit class at MC and the last class (credit or non-credit) you took at MC was more than 4 years ago, you must also complete and submit a Student Reactivation form found at: <http://www.montgomerycollege.edu/studentforms>.

How did you hear about us? ☐ Received brochure in mail ☐ Website ☐ Social media ☐ Advertisement ☐ On campus ☐ Other _____

Military: If the military is paying for your course(s), you must submit the last 4 digits of your SSN.

STUDENTS WITH DISABILITIES

If you need support services due to a disability, call Workforce Development & Continuing Education at 240-567-4118 at least three weeks before class begins.

ETHNICITY: Choose one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)

☐ Not Hispanic or Latino ☐ Hispanic or Latino

RACE: Choose all that apply, you may choose more than one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)

☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian and other Pacific Islander ☐ White

☐ U.S. Citizen ☐ Permanent Resident (Circle one: Green Card / Working Card) ☐ Other Immigration Status _____ (Used for tuition-setting purposes only.)

CHECK ALL THAT APPLY:

☐ I have been a Maryland resident [as defined in the Montgomery College Catalog] for at least three months.

☐ I am 60 years of age or older. (Applicable to designated tuition waiver courses for Maryland residents only.)

☐ I am a Maryland National Guard member enlisted for at least a 24 month period and submitting proof of such from the adjutant general's office.

CRN #	Course #	Course Title	Start Date	Tuition	Course Fee	Non-Md. Fee	Course Total
Code: EL	Refunds will go to the registered student of record.					Total Due	\$

I certify that the information on this registration is correct and complete. I am aware of and will adhere to College policies as published in the Student Handbook.

I understand that non-attendance and/or failure to file all registration changes in writing with the Admissions and Records Office does not relieve me of responsibility for tuition and fee charges incurred. I agree to abide by the policies and procedures of the College, including without limitation, the Student Code of Conduct and any payment liabilities. I hold the College harmless for any errors I have made that may affect a request for a subsequent refund or academic appeal.

Student Signature Required _____

Date _____

Please indicate payment by: ☐ Check (payable to Montgomery College)

Credit card: ☐ MasterCard ☐ VISA ☐ Discover

Please do not email registration form with credit card information.

Credit Card Information: Expiration date on card / 3 or 4 digit Security code on your card

Credit Card Number

Name on Card

Card holder signature required _____ Date _____

NOTE: Credit card information will be detached and disposed of promptly and properly after payment is approved.

ESL
Noncredit
Summer 2025 Course Schedule



<https://www.montgomerycollege.edu/wdce/english-language-skills/esl/index.html>



"Taking ESL classes as the first step in my journey of learning English was the best decision I could have made. The ESL Noncredit program provided me with a strong foundation that has been highly beneficial to my learning process. Beyond academics, I had the opportunity to meet people from different parts of the world, which significantly enhanced my communication skills. Today, everything I have learned continues to facilitate my language development. Moreover, I had the privilege of learning from outstanding teachers who, above all, helped me improve my ability to communicate, write, and read more effectively. Overall, the ESL program has been instrumental in preparing me for future classes, equipping me with the necessary skills for academic success."

—Daniela, currently a student in the English Language for Academic Purposes (ELAP) program at Montgomery College